



**All Saints'
All Inclusive
All Welcome**

**The Parish Church of
All Saints, Staplehurst**

**Annual Reports
2017/2018**

Annual Vestry Meeting: 18 April 2018 Agenda

1. Election of Churchwardens
2. Minutes of the Easter Vestry Meeting of 26 April 2017
3. Date of Next Annual Parochial Church Meeting

Annual Parochial Church Meeting: 18 April 2018 Agenda

1. Apologies for Absence
2. Minutes of the Annual Parochial Church Meeting of 26 April 2017
3. Matters Arising
4. Presentation of the Electoral Roll and Election of Electoral Roll Officer
5. Election of Members to the PCC
6. *Annual Reports:*
 - Rector
 - Church Administrator
 - Church Warden
 - PCC Secretary
 - Reader
 - Buildings & Grounds
 - Churchyard Liaison
 - Electoral Roll Officer
 - Bellringers
 - Charities & Social Responsibility
 - Children & Young People
 - Churches Together
 - Communications
 - Deanery (Weald) Synod
 - Diocesan (Canterbury) Synod
 - Flowers
 - Friends of All Saints
 - Fun'd Raising
 - Health, Healing & Support Prayer Group
 - Holy Dusters and Brass Cleaners
 - Magazine
 - Minisaints
 - Mothers' Union
 - Music
 - Servers
 - Worship
 - PCC report
7. Treasurer's Report and Appointment of Independent Examiner
8. Election of Sidespeople
9. Any Other Business

CONTENTS	Page Number
• Rector's Report	3
• Church Administrator's Report	4
• Churchwarden's Report	4
• PCC Secretary's Report	5
• Buildings & Grounds Report	6
• Churchyard Liaison Report	7
• Electoral Roll Officer's Report	7
• Bellringers' Report	8
• Charities & Social responsibility Report	9
• Children & Young People Report	9
• Churches Together Report	10
• Deanery (Weald) Synod Report	11
• Flowers Report	12
• Friends of All Saints' Report	12
• Fun'd Raising (formerly Social Events) Report	13
• Health, Healing and Support Prayer Group Report	15
• Holy Dusters & Brass Cleaners Report	15
• Magazine Report	15
• Mini Saints Report	16
• Mothers' Union Report	16
• Music Report	17
• Servers' Report	17
• Worship Report	18
• PCC Report	19
• Minutes of the 2017 Easter Vestry Meeting	21
• Minutes of 2017 Annual Parochial Church Meeting	22

Audited Financial Statements of the Parochial Church Council and Annual Report

RECTOR'S REPORT

2017/18 reflects much of the PCC's collaborative approach and understanding of mission as a partnership with the local and wider church and community. We made use of the opportunity of PCC away days and reflection time at the beginning of PCC meetings to focus our aims to serve the church and community.

This process will always be an ongoing one and gives individuals the opportunity to assess their own position on the PCC. We will continue to have PCC away days at which we pray, reflect and plan together. One significant outcome has been an energetic fun'd event programme that had no less than 27 or so initiatives which produced a substantial amount of joy, getting to know one another much better, meeting new people from the wider Staplehurst community and raised over £5000 in much needed funds.

I would like to thank all who supported the events and contributed so generously. I was particularly touched by Staplehurst residents that have given donations here and there with letters expressing their thanks for the care they have received from the church and expressed their pleasant surprise how much we do for the community. One of such donations was no less than £5000 because of what we have been doing. The person looked us up on the church website and was impressed with all our events and activities and decided for this donation to go to All Saints Church. Another generous legacy was given by Doonie Marshall, who was a longstanding member of All Saints Church, much loved and highly thought of and is much missed.

For all who raised, gave and donated we were able, as one of not many parishes in the Diocese, to pay our full parish share and to have a slightly higher amount in our accounts than we did last year. We are fully aware that we cannot get complacent and therefore have already put another fun'd event programme in place, not least as we face the reality of a sinking sanctuary floor. I would like to thank you all for your generosity in raising funds and giving in so many different ways to All Saints Church.

My thanks and appreciation also go to my administrator Julia Page who has been working with double speed and workload. Why double? Just as an example we had 66 baptisms this last church year compared to 30+ the year before. This means double the administration of coordinating the families for baptism visits, booking their baptism Sundays, writing Baptism and God parent certificates. Julia has also taken on the task as Statistics for Mission Administrator. This means she compiles data bases for all registers, which are church attendances, Weddings, Funerals, Baptisms, and fills in a lengthy form for the Diocese by the end of the year.

The statistics highlighted the increased contacts we have had compared to the year before in all categories. These are all additional tasks, to name but a few, and hence Julia had to work with double speed to accomplish all these in her working hours.

Church life is always changing by people moving in and out of Staplehurst, those who have sadly died, new people joining the congregation. With this we have experienced changes in roles and responsibilities.

I am very grateful to Mary Henley, for her hard work and tireless commitment. Mary has executed all her responsibilities with professionalism and Christian love. This is even more impressive given that Mary is the only churchwarden. I thank all of you who have been supportive of both Mary and myself.

Thank you to all servers, chalice assistants, readers, intercessors, tea makers, holy dusters, Memorial book carers, prayer group, Sunday school coordinators, webmaster, bell ringers and all who volunteer in so many different ways. To Revd Monica Taylor and all who share in various ministries, lay and ordained. Welcome to Ian, our new choir director, Amelia, our children's choir leader and thanks to Debbie and the band and all musicians, organists, and the choir.

I know that at the end of the day what we are called to do is for one and only one reason; namely to glorify God. Glorifying God has nothing to do with how I feel or what I want to do and how much I have done, but what is it that *God wants* me/us to do.

Yours Silke

CHURCH ADMINISTRATOR'S REPORT

I have been encouraged by the Rector to write a short report this year to give an insight into the role of the Church Administrator. I have now been working for All Saints Church PCC for over 18 months and can certainly appreciate the huge amount of work that is carried out by all associated with the Church and how this work translates into the wonderful community of All Saints.

Being in the office means that I have the privilege of working alongside Silke and hopefully providing a level of administrative support to both the incumbent and the PCC which allows everyone to carry out their tasks with a little less paperwork to contend with!

The role also involves collaboration on a Deanery wide basis with other Church Administrators to ensure that we are all up to date with the latest legal obligations and processes for the Church in the 21st century. Examples are the new online submissions of Statistics for Mission and also the submission of online DBS applications with regard to Safeguarding Policy. Another new piece of legislation to contend with is the upcoming General Data Protection Regulation (GDPR), which comes into force in May 2018. This involves being familiar with the terms of this Regulation and creating new Privacy Notices and Consent Letters, all of which are currently being compiled in the office, with issuance in the next few weeks.

Another part of the role is to be the first point of contact for the wider community, whether in person on the telephone or by email. It has been so lovely to meet and/or speak to so many of the congregation, baptism families, wedding couples and indeed play a very small part in helping the bereaved by taking some of the pressure of paperwork into the office, so that events can move easily and not add to the stress at such a difficult time.

I have also enjoyed tussling with various suppliers in an attempt to cut down on costs and secure better deals for All Saints (by utilising the Parish Buying hub) and searching out new companies for both office and Church products. It has been a pleasure to also provide back up and research for the various Fun'D' Raising events over the last year which have added so much pleasure, and funds, to the Church community. There is never a dull moment, that is for sure.

Thank you so much to everyone who has been so kind in welcoming me as part of the All Saints team and helping me to understand how the Church functions (and letting me learn from any mistakes along the way!). Especial thanks to Mary Henley for her sense of humour, Monica Taylor for her unfailing kindness and of course to Silke for making this such a happy and vibrant place to work. I look forward very much to our next year and all the exciting challenges it may bring.

Julia Page, Administrator

CHURCHWARDEN'S REPORT

As I have worked through my second year as churchwarden, it has been satisfying to build on what I learnt last year: fewer surprises and plenty of opportunities to improve! I have also tried to be realistic about what I, as one churchwarden, am able to achieve.

I have continued to thoroughly enjoy assisting at services during the year, especially those of a seasonal nature, and preparing for and tidying away after these occasions. It is a privilege to welcome members of our wider parish to All Saints.

The care of our church building, the churchyard and the Parish Room form a significant part of the churchwarden's job. The Buildings and Grounds report indicates what a busy area of church life this is! However it is also one where we really offer space and opportunities to our village community. The Parish

Room has many regular bookings. The church and churchyard are places where many people in Staplehurst come to find peace and solace with God, and to experience wonder and joy in God.

All Saints' church community continues its journey into the future. The future is always unknown and requires faith to step forward boldly. We started 2017 with justifiable concerns about our financial situation at the end of the year but God has provided and we managed, in the end, to pay all our Parish Share.

I believe that part of God's gift was the energy and inspiration filling all those who contributed to our 'fundraising' group. It speaks for itself that this group renamed itself as the Fun 'D Raising group, because working together to organise varied events which can appeal to all members of the Staplehurst community really is fun. It certainly raised the spirits of all those involved. Our financial accounts show that a decent profit from these events was raised too. Please consider what you could do to contribute to this area of church life – it is most positive and rewarding.

Our PCC has continued the work of the Conciliation process by attending several AwayDays at Sandhurst Mission church led by Peter Ingrams and Neville Emslie from the Diocesan 'Development and Accompanying' team. For me, there has been a real delight in the sharing of experiences and our vision, and space to do this has been valuable. The challenge now is to make the PCC a body really fit for purpose: able to deal efficiently with day to day issues whilst making a real contribution to leadership in the parish.

I continue to really enjoy working with Silke and value the support she gives me in the role of Churchwarden. Our weekly Warden's meeting has been further enhanced this year by the presence and experience of Monica. I thank them both for their hard work and concern always to lead the way with their spiritual and pastoral care for the people of Staplehurst.

It has been great to welcome new people and fresh initiatives. With our new choir director Ian Turner, and other volunteers leading a children's choir, we are very blessed. Those who have responded to the request to lead Bible Study at Iden Manor demonstrate ministry in action.

Thank you to all who voluntarily take on roles within our church community, whether small or large. Thank you to those who feel their own responsibility towards our church and who just quietly do a job if they see it needs doing. Finally, a huge thank you to Tony who has helped me out in so many ways, especially with essential items of church maintenance.

I hope and pray that this year we can really put God's work first in all we do.

Mary Henley

PCC SECRETARY'S REPORT

The PCC has continued to meet regularly and most PCC members sit on sub committees involving further work for the church.

New to the post of PCC Secretary last May, I am extremely grateful to Mary Henley for the organised and comprehensive way she handed over to me and for her ongoing helpful explanations and unwavering patience.

Helen Wilkins and Dominic Lundberg have joined the membership. Sadly Alison Round and Linda Munn left due to other commitments and relocation.

We have happily welcomed a new choir director in Ian Turner and a brand new Youth/Children's choir has been founded by Amelia Hamilton and meets regularly in church on Saturdays.

The conciliation process continued and PCC found the Away Days and workshops most helpful and inspirational. The year has not been without its challenges as we embrace our working practices and we look forward to developing further as we continue Gods work.

Angie Lucas, PCC Secretary

BUILDINGS & GROUNDS REPORT

The Buildings and Grounds committee have met regularly and faithfully during the year, and have been dealing with buildings issues from the very small to the very large!

Here are some of the issues which have been dealt with during the year, when possible by volunteers, although some larger jobs have involved the organisation of outside firms:

In the church:

- Leaking central heating pipe repaired
- Following small theft of lead, churchyard tap replaced, and roof repairs organised
- Several volunteer working parties to clear leaves and other debris from church roof and gutters, and to repair non-aligned guttering and pipes
- Royal British Legion standard fitted in St George's chapel
- Minor repairs to kitchen cupboards, organ keyboard lock etc etc!
- Repair to churchyard noticeboard
- Autumn clean – in collaboration with our Holy Dusters and Brass cleaners

In the Parish Room:

- New shelf fitted in disabled toilet
- Back room window repaired
- Rendering replaced to low front wall of Parish Room
- Ash tree poLlarded
- Completion of repairs to weatherboards on south wall
- South wall repainted
- Lopping of overhanging trees to clear roof
- Kitchen equipment sorted and tidied
- New Parish Room signage fitted.

Routine maintenance to the boilers and the church clock has taken place, along with Fire Extinguisher and PEA testing and regular organ tuning.

We have now appointed a committee member with responsibility for Health and Safety matters, and an audit of our current compliance and work to be done is underway.

Larger matters.....

Evidence of damp on East Wall – this is being closely monitored. With the regular clearing of roof debris and work early in 2017 to ensure the downpipe is draining properly, the signs of damp internally seem to have been stabilised. No further action at the moment.

Repair to sleeper wall in main aisle – a quote for the work, and the Faculty to carry it out are all now in place. We are hoping that when all parties can find a mutually convenient start date, work will commence.

North choir and chancel floor – as you may have read in updates, although there may appear to no visible action, there have been plenty of ongoing visits, reports, conversations and considerations. The PCC is keen to have as much information as possible to inform its decision making. A working party has been set up to start the process of making grant applications.

We are most grateful to the Friends of All Saints for their financial help with both regular maintenance and larger projects.

Thank you also to those who are vigilant in our church and report problems. We must all be most grateful to those on the Committee and also to other volunteers who help regularly with tasks as and when they arise. We always welcome further volunteer help, so please step forward if you might be able to offer occasional help.

Mary Henley

CHURCHYARD LIAISON COMMITTEE

An annual inspection of all the trees in the Churchyard is now in place and this has resulted in regular work being carried out.

We are grateful to the Payback workers who are coming regularly to help us maintain the churchyard. They work incredibly hard and have achieved a lot in the time they are with us. With our own work parties organized we are able to keep the church yard looking tidy.

All our boundary fences are gradually being maintained.

This year has seen the clearance of the spoil pile that had built up over the years and had gradually become over grown and very untidy. This area will be planted with a wild meadow seed mix and will improve the look of the area.

Our thanks are given to Mr Graham Smith who mows the grass and keeps the hedges well trimmed and to Cecil Scarf for general maintenance. Great care and consideration are given to the conservation element, keeping a balance of neatness with wild flowers and perennial bulbs. We would like to thank the Parish Council for their financial support.

Angie Lucas

ELECTORAL ROLL OFFICER'S REPORT

The total Roll number over recent years as follows:-

<u>YEAR</u>	<u>ROLL</u>		
2013	136		
2014	112		
2015	115		
2016	116		
2017	117		
2018 (as at 09/01/18)	115/	18 April	129

The final total Roll number for 2018 will be reported at the 2018 APCM. A new electoral roll is required to be prepared every 6th year. This was last done prior to the 2013 APCM, and will be required next in 2019.

Anyone considering themselves to be part of All Saints Staplehurst on an ongoing basis and, who is not on the electoral roll, please find an application form in the church or contact the Electoral Roll Officer.

John Parsons-Smith – Church Electoral Roll Officer

BELLRINGERS' REPORT

Last year, we lamented the moving away of three regular ringers in the form of Adam, Jack and Richard. In October, we happily welcomed the return of Adam and Jack who have now moved back into Staplehurst. We have also been grateful to ring more often with Richard and Steph since their move to Tunbridge Wells during the year. In addition Steve still pops in now and again, when he is free. Consequently some advancement in ringing skills and knowledge has been achieved during the past year, particularly amongst the newer members of the band. The simulator was used several times during the year for training purposes and continues to be a very useful tool to learn new methods without annoying the neighbours.

Between October 2016 and September 2017 we rang 107 times for services, practices, weddings, funerals, etc. Over the year average attendance for service ringing was up from 8 to nearly 11 but strangely the average practice night attendance reduced from 18 to 16. The leading attendees were three of our newer ringers, which goes to prove how valuable their contribution has been! Since the autumn we have also re-introduced regular ringing after Sunday afternoon services. When services revert to 6.30pm we will once again ring before service.

Enthusiasm for ringing extended outside the tower in the form of hand bell ringing for the 2016 Christmas season. Weekly hand bell practices were hosted by a variety of ringers and we gave performances at the beginning of the Nine Lessons & Carols service at Staplehurst, the District Carol Service and the Church Christmas Social. Unfortunately, there were insufficient ringers with time to spare to repeat the activity this year.

The number of weddings held at Staplehurst during 2017 declined to single figures which has impacted on our income. No income at all was derived from a high profile funeral for which we brought in ringers from outside the Parish to ensure the ringing was of a high standard. We paid their expenses from our own fund. To ensure that this situation doesn't arise again we have introduced a fee for ringing at funerals in the future.

Only one successful peal was rung, by a visiting band, although two further attempts were unsuccessful. In addition 10 successful quarter-peals were rung (down from 26 the previous year). Four of these quarters were for "*Ringers Strike Back Against Blood Cancer*" a charity instigated by a ringer from Sussex who is herself suffering from this disease.

Staplehurst entered two bands in the District Striking Competition at East Farleigh in March; one in the Method Section and the other in the Call Change Section. We won the Method Section for the sixth successive year, and went on to represent Maidstone District in the County competition at East Malling where we finished fifth of six bands. Our Call Change band came third in their section and won a trophy for the band with most ringers having never previously rang in a competition

On the social side we held our Christmas Dinner at the Goudhurst Inn, which was enjoyed by around 30 ringers, partners and friends. We also held our usual New Year's Eve Ringers' party, before ringing in the New Year in the usual style with party-poppers and champagne. The annual outing in May 2017 was to the Sussex/Hampshire border, where we enjoyed a variety of bells, good ringing and an excellent pub lunch.

Staplehurst, as always, continues to be one of the strongest towers in the County. Whilst our ringing may not always be perfect, there is no doubt that every ringer tries their hardest to do their best and hopefully enjoys being part of a vibrant, keen and sociable band, which is the envy of many towers for miles around.

Roy Barclay, Tower Secretary

CHARITIES AND SOCIAL RESPONSIBILITY REPORT

Thank you to our generous congregation who have supported our charities throughout the year. It is particularly appreciated when we remember that many people have their own particular charities to support as well as the Church's ones.

The 2017 financial report for the charities is elsewhere in this folder.

We had two retiring collections, one for UNICEF working in Somalia, and the other for UNICEF working in Sierra Leone. Both these countries had to cope with sudden natural disasters.

Our list for charities being supported in 2018 is on the notice board in the coffee area in church, together with how to give your donations.

We are still handing out the film boxes for your small change. Do please have one as these do help to increase our donations. Maureen Brice and I have these available for you.

We collected in 2017, and are continuing this year, with the collections for Maidstone Homeless Care. These are for Easter, Harvest and Christmas. Thank you for all you give to help these people through this organisation.

We organised the lilies in memory at Easter and the decorations in memory at Christmas. Many people find both of these helpful as they remember their loved ones who have died. We will be doing both of these this year.

I would like to thank Caroline Highwood, our Church Treasurer, for all the work she does to deal with the finances for charity.

Thanks also to Doreen Braganza and Maureen Brice for all they do for this committee.

Do please look at the information on the Charity Notice board or online at the All Saints website.

Audrey Bullock, Charity and Social Responsibility Chairman

CHILDREN AND YOUNG PEOPLE

SUNDAY SCHOOL

We have continued to offer Bible crafts at the back of church at every 10'o clock service. The format is good and the children enjoy it. For most of the year it was Monica and myself organising the crafts, but recently our new Children's Choir leader Amelia has taken on the role of coordinator for the Sunday school. Amelia has added a singing dimension to the children activities. Come feedback time at the end of the Service the children show their crafts to the congregation and have a little conversation with me about the meaning of their craft and sing a song they have learned. We had some very impressive and moving moments when the children were singing in harmony to the congregation, which prompted applause on more than one occasion. Amelia is helped by Jacqui, who recently has also joined All Saints Church.

CHILDREN'S CHOIR

In November 2017 Amelia Rose Hamilton and I set up a Children's Choir. Over Christmas Amelia caught an infection and had to be admitted to hospital where she spent Christmas. As soon as Amelia felt better again we advertised the event on social media as well as with posters around the village, and bit by bit we built up a core group of enthusiastic singers. We now call the children's choir "Joyful Noise". Not only is there a small group of children, but also a committed team that ensures continuity. The other team members are Jacqui Veitch and Andrew Edwards. All are DBS checked. Caroline Bay, one of the mums, also helps

when she brings her daughter along to the choir. Sometimes the choir members come along on Sunday, but children do so many activities these days that Sundays is often double booked with other activities.

COLLECTIVE WORSHIP AT STAPLEHURST PRIMARY SCHOOL

Staplehurst Primary School has about 400 children. I lead collective worship every week on Thursday in either KS1 or KS2 together with the Revd. Andrew Royal (URC minister). The worship takes 20-30 minutes. The service elements are: The Greeting "May all the love and kindness of the world be with you" and the children answer "And also with you". I give a short introduction to our theme of worship and we sing a hymn. I light a candle and the children "guess" which liturgical colours are in use in All Saints Church. We call it "the secret colour code to what Jesus is doing at this particular time in the church's year" I have liturgical colour silk scarfs that are placed under the lit candles. Once the candle is lit, we pray. We stand to sing an intro to the tune "when you're happy and you know it, clap your hands" to hear the bible story. I use the Walk through the Bible Cartoon pictures for the children to decipher the name of the book of the Bible where the story comes from. We talk about what struck the children about the story. I help the discussion with PowerPoint slides that may show a map of the region we hear about in the story etc.

I would like to invite you to join me as a one off when I take worship in School.

ALL AGE WORKSHOP

Last year I organised the All Age Workshop and am very grateful to all who helped and run stalls. It was brilliant and, as these workshops are such a tradition, children and parents came and enjoyed themselves. The charge of £1 enables us to restock with crafts materials for future workshops. As we offer refreshments as well, it helps to cover those costs. Some parents run a stall, brought all their own materials and did not charge us. This is very generous and I am very grateful, thank you. This coming Good Friday Workshop is organised by Marion Whatmore. Thank you to Marion and all helpers.

TEDDY BEARS PICNIC

Boy what a wash out. The first time in a long, long time it rained!!! We could not hold the Picnic in the Old Rectory Garden, but used the Parish Room. It was a fun and squashed occasion, which made us appreciate the privilege of sunshine and the use of the front lawn in the Old Rectory Garden. Please cross your fingers for this year's Teddy bears picnic and thank you for the use of this wonderful space. Thank you to all stall holders, activity coordinators and refreshment people.

Thank you to all leaders and helpers for your time, enthusiasm and fun that has enriched the life of the Children in those varied activities. With much appreciation, Silke (Rector)

Reverend Silke Tetzlaff

CHURCHES TOGETHER REPORT

(no report submitted)

DEANERY (WEALD) REPORT

1. DEANERY LEADERSHIP

Area Dean - Rev. Ann Pollington Lay Chair - Graham Codling,
Secretary - Brian Woodgate Treasurer - Tony Staples

2. DIOCESAN STRATEGY Changed lives > Changing **Lives**

The diocese has introduced a new strategy which is to develop:

- a Church that is deeply prayerful, courageously led at a time of rapid change and more diversity;
- a Church where partnerships, mission and ministry are shaped by those on the edge of our communities;
- a Church changed by faith in Jesus Christ, overflowing to change the communities that we serve.

The focus will be on evangelisation, particularly with the Young, and Disadvantaged, supported by a Diocesan Pray Network 'Canterbury 597' (the date of St Augustine's landing in Kent) and a commitment to develop lay and ordained leadership. The hope is that the initiative, which is expected to run for 3 to 5 years, will be underpinned by a substantial (~£1.5M) grant from the Church Commissioners who have been persuaded to spend the reserves in a major push to grow the church.

Most of the money and activity will be in areas where work is already under way with the disadvantaged (Sheerness, Dover, Ashford etc.) and with young people (Sittingbourne, Canterbury, Goudhurst). Local initiatives will be able to bid 'projects' but they need to be 'large' scale actions to be considered.

3. EDUCATION

Quentin Roper, Director of Education, gave an overview of the role in the Diocesan Board of Education

Their Vision is *to ensure that every child and young person in the Diocese is at the heart of mission, having the opportunity of a life-enhancing encounter with the Christian faith and the person of Jesus Christ; that they reach their God-given potential and are an integral part of church life.*

We are asked to consider 3 questions:-

- What is your best guess of the experience of a child walking into your church? (welcome ... place of sanctuary ... expectations)
- Do you offer opportunities for generations to interact?
- How could you become engaged in...Prayers and children's spiritual development (Prayer days, labyrinths, reflection spaces) or School Governance.

He highlighted the success of the Local Church Schools. He also emphasised the critical role of the Governing Body is to ensure school Improvement through a clarity of vision and strategic view; to hold School Leaders to account and to ensure financial probity. Anyone interested in becoming a governor should contact Silke or Quentin Roper (qlroper@diocant.org).

4. NEW DEANERY INITIATIVE - REPORT FROM THE BENEFICE

At each meeting, two of the deanery Benefices' provide a status update. So far Cranbrook, Frittenden and Sissinghurst have reported. Staplehurst is scheduled to report in December.

Deanery has also established a standing committee, in accordance with new rules, although its role is as yet unclear as it has yet to meet. Tony Henley is the Staplehurst member.

Tony Henley, Deanery Representative

FLOWERS REPORT

Thank you to our flower arrangers, who, except for Lent and Advent and regardless of the temperature in the building, make our Church beautiful with their arrangements. Especial thanks to those in charge of various months.

Following the PCC meeting on March 7th the following changes have been agreed regarding flowers:

Ordinary Sundays.....Pulpit and Pascal Candle.

Christmas, Easter, Harvest.....Pulpit, Porch, by Choir Vestry Transept, plus four tier pedestal at Christmas and Easter.... These will stay until they die.

November....as requested for The Royal British Legion

Lent, Advent....no flowers in Church

Memorial pedestal.....as and when - please see notice board.

Weddings:

Donation from the bride of £50 for a Pulpit pedestal and the Pascal candle - these to stay in Church.

Any other flowers arranged by, and may be taken away, at the Bride's expense.

A new flower form has been prepared. These last changes have been made after a period of at least 30 years, when all wedding flowers, without any problems until recently, have stayed in Church.

We would welcome any people who would like to join our group of flower arrangers. It is not necessary to attend our Church.

Audrey Bullock (Flower Co-ordinator)

FRIENDS OF ALL SAINTS REPORT

We held several successful events throughout 2017/2018 to raise funds to meet our objective of supporting the PCC in maintaining and improving the fabric of the Church. In this regard, the Friends met in full, two requests seeking reimbursement for costs of routine and general maintenance works from the PCC; these included the tuning of the organ, PAT Testing, boiler repair and servicing, repair of leak to the heating system and various roof repairs including that following the theft of lead. These reimbursements totalled £4992.32.

Since the last report, we have held our AGM in May 2017 with 30 members in attendance and Janet Pink & Alaine Summers were re-elected onto the committee. We held a concert in July with the Staplehurst Community Choir and pianist Lee Newcombe performing. This was a very enjoyable event and raised £643.96. Our August walk with 11 participants and lunch received £130 in donations. At our fundraising BBQ, 61 people enjoyed a wonderful afternoon when Alaine and Brian Summers kindly opened their house and garden on Sunday the 17th of September. Great food and company and, although we did have a little rain, we were protected by numerous gazebos. I would like to thank everyone who took part in the event which raised £2665, a fantastic amount, a mini auction accounting for just under half of the sum. Aside from the fundraising it was a great social and community event and, as one person put it in a thank you letter, it had been a wonderful way to introduce someone to the Church family. We held an event at the London Beach Hotel where 28 sat down for a very nice Sunday lunch and raised £686, courtesy of the hotel's charity arm, The Savannah Trust. We finished 2017 with our Shepherds' Market. This was a well-supported and very enjoyable community event, raising £1220.70.

While writing, this year's Brain Game (10th March) is in the planning stage and is normally well attended and raises around £300 to £400. Looking forward, we are considering another BBQ, more to follow on that later in the year. We will have our Shepherds' Market on Saturday the 1st of December.

Our AGM will be in the church on Wednesday the 9th of May at 7.30pm for refreshments with the meeting starting at 8.00pm. If you are a paid-up member of the Friends you are eligible to attend and, if over 18, vote.

I would like to say a big thank you to Ken Collins, a staunch supporter of the Friends. At our February meeting Ken presented us with a cheque for £1800 from the sales of his 2018 calendar. This is a record year for the calendar sales and great credit to Ken and his supportive family for the generosity they have shown, not only to the Friends, but to other charities and groups in our community with around £21,000 being donated over 14 years. Ken has requested that this year's donation be earmarked for the work to the chancel floor, a project on which we are supporting the PCC. We have so far pledged to pay for the removal of the north choir pews (around £3000), to replace them and to help meet the cost of remedial work through matched funding where needed and additional fundraising if required and we have sufficient funds.

We are currently working on compliance with the new General Data Protection Regulations.

I would like to thank the Friends committee for their hard work during the year. The committee members are Honorary Treasurer, Mary Shaw, Secretary Tony Norfolk, Maureen Brice, Sue Elwell, Ann Fulcher, Janet Pink, Alaine Summers and Frank Page. Following the APCM in April last year, we welcomed Tony Henley as the new PCC Liaison Representative. His appointment follows years of sterling and dedicated work by Brian Summers during his time on the committee. Thank you, Brian.

Membership is currently 99 and, as always, we are on the lookout for new members. So, if you are interested in joining us, please contact me for information.

The Committee are always pleased to receive suggestions for new events or for merchandising ideas.

Thank you for supporting us through membership and attending events. We couldn't do our part without funds from members subscriptions, profit from events and from donations and legacies.

Andrew Brady, Chairman & Membership Secretary

Friends of All Saints Staplehurst – Registered Charity No. 1037964

Telephone: 01580 891840

Email: friends@allsaintsstaplehurst.co.uk

Look us up at www.allsaintsstaplehurst.co.uk/friends

And on our Facebook page www.facebook.com/friendsofallsaintsstaplehurst

Please note that this information is provided prior to the production of our full audited accounts which will be presented at the Friend's AGM in May 2018.

Andrew Brady, Chairman & Membership Secretary

FUN'D RAISING (FORMERLY SOCIAL EVENTS) REPORT

This past year has been interesting – although sadly our Convener Linda Munn moved to another village - we have managed to keep our little team cobbled together with quickie meetings to discuss, organise and develop ideas and events. Primarily we raise funds but I'm sure our team (Mary Henley, Margaret Thornton, Anne Brenchley, Doreen Braganza and Silke) will agree we always have fun.

We launched our free wine tasting events in May, and have enjoyed red, white and bubbly wines over the following months. Our coffee mornings hosted by various church members continue to combine enjoying good company with raising funds and we've hosted two successful 'Nearly New Sales', thus making good use of the Parish Rooms.

In June Staplehurst School again held their concert in the church and refreshments were provided. A picnic shared in the church yard to commemorate the MP Jo Cox was another event that the local community welcomed and enjoyed.

We had an amazing summer, with Silke inviting the village to her 50th Birthday Celebrations in July. Many thanks to Silke for not only opening up her house and garden to all but for also providing not only breakfast and morning coffee, but lunch, afternoon tea and cake and supper too. The food was delicious and happily

people 'dropped in' all day – the special day culminated in some truly inspirational singing from John Wright, Andrew Edwards and Camilla Lucas. (The Band of 3)

July also included a terrific Spanish Guitar Evening in the church where we all enjoyed Spanish wines and Tapas while listening to the amazing talents of Mark Jennings.

The St. Swithun's Day Challenge captured our imagination and kept us all healthily fixated with the weather while raising a pretty substantial amount and will be repeated again this year.

In August the lovely tradition of a Church Village Fete was happily reinstated. Special thanks to Shirley Skinner for hosting the fete in her garden and to Helen's Tea rooms for providing sustenance – the constant deluge of rain certainly didn't dampen any spirits and the Band of 3 were able to sing some wonderful songs in between the showers.

Into autumn and what with the sale of apples, Marion Christie's ever captivating quiz and The Big Breakfast Event – our efforts went rewarded with funds coming in.

October hosted our magic Indian Evening in the Parish Rooms where we showed a fun Bollywood film – special thanks go to Frank – and also served some of the most delicious Indian inspired dishes this side of the hill. Thanks go to all cooks and chefs for preparing, cooking and sharing their dishes and to all for helping to tidy up afterwards. Thanks to Helen Lundberg, Roddy Lucas, Mary Henley and Silke.

Also in October, and we very hope to repeat this again soon, was the wonderful HealthFest, developed and organised by Alison Round. This was an extremely successful and well attended event. Local suppliers of all things healthy – from yoga teachers to reflexologists, from masseurs to chiropractors and even the local tennis and cricket club attended and treated clients in the sanctuary of our very own church. Special thanks must go to Alison for enabling us to experience what can only be described as totally inspiring, and for her hard work in ensuring it ran smoothly from start to finish.

Silke's Christmas Shopping Evening went down well, raised good amounts and was enjoyed by many. One of the highlights of the year – despite it being held on a wet and cold November night in the Parish Rooms – was The Tiddly Winks (and various board games) Evening where patrons, enjoying snacks and drinks, nearly fell off their chairs with glee during a particularly animated game of dominoes.

Also in November a superb Ride and Stride organised by Roy Barclay and ably overseen by Pat Sherlock on the day added to funds. Thanks to both.

The Invicta Jazz Concert in church took place in December – a really successful evening where lots of people travelled from all over Kent to support and appreciate the strains of good jazz. Alongside, funds were also raised for Invicta Jazz's chosen charity and red wine and pizza was enjoyed by all. Special thanks to Mary Henley for instigating, developing and efficiently organising this event, also to helpers for serving refreshments, setting up and tidying away.

A few Christmas wreaths, handcrafted by myself and Helen Lundberg - and sold in church - helped along our funds further. The Angel Festival was also enjoyed and contributed to by many within the local community and Silke hosted an extremely successful Murder Mystery Evening in February. Easy fundraising remains an easy and rewarding way we all can contribute to church funds via online shopping and results in large and small amounts trickling in all year long.

As a small group we continue to use our enthusiasm and energies in promoting our events, reaching out into the community and attempting to involve and include all. We would of course be so happy to welcome anyone who may like to join us.

Angie Lucas

HEALTH, HEALING AND SUPPORT PRAYER GROUP REPORT

We are a total of 6 and are looking for others to join us.

The Group support, with our prayers, those who ask and those we know who are ill or having other difficulties with their lives. The group meet when we can, and are able, as often as possible. The group is presently formed of Ron and Barbara Dear, Des Liddicoat, Jean Clarke, and Pat Sherlock with Sue Hollins operating from home. We need others to join us in this mission and anyone interested should contact me. We also need some younger blood to continue for the future as the present group are rather old now. We need younger people willing to put themselves forward to be approved and trained for the Laying on of Hands.

We still operate 3 Prayer lists. The Church Prayer list, which is updated and published as part of Church Notices, is controlled by the Rector and requires both Christian name and Surname of the person who needs prayer and has no problem giving both names. Total confidentiality is provided for this list. Not even I know why some people are on the Church Prayer list. The Confidential list is for those who want total confidentiality and is controlled by me and those people are only known to the Prayer Group. The 3rd list is the Support list, controlled by me, and is for those who have other problems in their lives such as bereavement, long term illness, family problems, etc.

For the moment Barbara or I remain the main contacts within the group for those in need of Prayer for any reason. Please keep us updated with the latest situation for those you have requested prayer, which enables us to direct our prayers appropriately.

Please ask me, or any member of the group, for help and Prayer when you, or someone you know, is in need. You will be surprised and thankful for the amount of help and comfort the Lord provides to those who ask.

Ron Dear (891407)

HOLY DUSTERS AND BRASS CLEANERS REPORT

This is my first report since taking over the responsibility of cleaning the church. I have made a new cleaning list and recruited some new helpers but I need more.

On the 30th September we had a big clean-up with a good response from the congregation. I hope to have another clean-up this spring.

To all the volunteers please keep up the good work for our beautiful church. Thank you.

Margaret Friswell

MAGAZINE REPORT

This has been a very good year for the Magazine Committee making a healthy profit of £682 from sales and advertising.

A change of cover to the magazine, which started in the New Year, has been welcomed. Hopefully this has made a more village appeal. A couple of changes have been made to the layout of the magazine and the committee have had a good feedback on this.

The cost of the magazine for 2018 remains the same as 2017: £12 for the year or £1.50 for a single copy.

The Parish Council report has been made shorter in the magazine. A first time payment of £100 has been

received from the Council and hopefully more money will be sent at a later date; this was due to Michele's discussion with the Council.

Andrew Brady was invited to the October meeting, because Michele felt that the committee and the Church Website should support each other. A good discussion took place. Andrew would appreciate it if information about Church services and events could be sent to him to be put on the website.

The committee would like to thank Michele for her first year's work as Editor. Her results have been very impressive. Mary Chairs the meetings and the committee are more than happy for this to happen, as we have no Chairperson.

New advertisers are always welcome, and new articles would be a bonus.

We are most grateful to our band of volunteers who distribute the magazine, and would always appreciate more!

Hopefully you will continue to enjoy the magazine and please recommend it to your neighbours and friends if they do not receive it.

Anne Brenchley (Magazine secretary)

MINI SAINTS REPORT

On a Thursday afternoon in term time you will find us at the Parish Rooms enjoying Minisaints. Parents and carers meet with us and their children from birth to school age. We have seen many new friendships being formed between both the children and the mums, which is great for new people moving to our village and new parents. We welcome new members and visitors. We are like a big happy family, with Susan (who I couldn't do without) and I spending a lot of our free time at home organizing and making lots of different crafts.

When we are there it is Susan, Barbara, Christine and I who are the people who help to make it all happen. Sometimes now Marion comes along too, so thank you to them all. We have averaged about 11 children over this term so far, but we will miss a lot of them when they have to go off to School in September. We will need to invite more people then, but God willing we will have newcomers.

We still have our own Minisaints' site on Facebook, which I write and have correspondence with people. Thanks also go to all our lovely refreshment ladies who give us all strength. We still only ask parents/carers to donate £1.50 per family and they will enjoy plenty of tea and coffee and drinks and biscuits for the children.

We are making a banner for the Church during this term for everyone to enjoy and it gives people, who would not normally visit, a chance to see our wonderful place of Worship. We feel this is a good gentle way to introduce Mums, children etc. into the Church

Father Christmas came to see us at Christmas time. We talk about the real meanings of these special days, often hearing religious stories and singing songs with Holy meanings.

Thank you for your continual support.

Linda Gain

MOTHERS' UNION REPORT

We continue to meet together once a month for fellowship and prayer and to remember that we belong to a worldwide organisation. Nowadays our members are mainly in Africa and we support them as best we can financially.

Our aim is to uphold Christ's teaching to love one another, promoting conditions in society favourable to stable family life and the protection of children.

Sue Hollins

MUSIC REPORT

The choir at All Saints has clearly been well led by Debbie and all four parts, Soprano, Alto, Tenor and Bass are well represented by able and enthusiastic singers, whose willingness to practise hard is highly commendable. The 2 organists, Daniel and Bob, play the excellent Father Willis delightfully and are also extraordinarily willing to support the work of the choir fully.

The carol service, planned by Debbie and conducted alternately by Debbie and Ian, went well, with a delightful Once in Royal David's City soloist provided by the school. Having mastered a setting of the Magnificat and Nunc Dimittis by former Rochester Cathedral organist Hylton Stewart, the choir is now preparing for Maundy Thursday and Good Friday, with a vocal quintet joining us for the moving Allegri Miserere during the stripping of the altar and a professional cellist and a professional bass performing My Lord and Saviour with us during the Last Hour. The summer concert will include the Vivaldi Gloria.

The choir sings an anthem during Holy Communion and an introit and an anthem at the monthly Choral Evensong, when a couple of guest singers sometimes join us. With that in mind it was excellent that St. John's College granted us £496 to purchase 2 anthem anthologies, and we have now been offered free printing of flyers to publicise choral evensongs.

Not every village of our size could proudly boast a choir of 14 strong voices; but the demands of 2 services on most Sundays present challenges, and more choir members would genuinely be made most welcome. Considerable expertise is not required - our role is to support worship with enthusiasm in a cheerful manner so it is the willingness to sing that is most important.

The loyal choir members benefit enormously from the support of the church's leadership team, the organists and the Hymn Selection team, and are greeted each Sunday by the excellent Bell Ringers. Many thanks also to the Band and its leaders - and we now warmly welcome the Junior Choir under the direction of Amelia, and look forward to its growing impact on worship and music at All Saints.

Ian Turner Choir Director

SERVERS' REPORT

We are a small team of dedicated Servers who ensure the Altar Table is set before a service and assist the clergy.

We would be delighted to add more Servers to our team which has diminished due to illness and other commitments.

Training and support will be given at all times to anyone who would like to join us.

If you are interested, please contact Silke or any member of the present team who will be very happy to welcome you.

Many thanks to our Servers who are so willing and dedicated and ensure the smooth running of all our services.

Margaret Thornton

WORSHIP COMMITTEE REPORT

Our primary aim is NOT to 'get people in', but to be inclusive and respond to people's spiritual needs.

Our calling is to foster healthy relationships with God. For this we continued to offer a wide variety of worship styles.

Thank you to the band, the organists, Choir director and choir members and the children's choir leader and children in worship, who make the variety of worship styles possible and enjoyable.

In our revision of aspects that affect church attendance we decided to change the evening service time from 6.30pm to 4.30pm during the winter time. We know that the earlier time is not practical for all. Also we had bad weather conditions; icy roads which made the church very cold and the streets slippery. It is therefore difficult to have a clear assessment of whether or not the earlier time made it easier to attend.

Nevertheless we continue with evening services such as the Parish Communion with healing, the Slowdown Service (Taize Service) and Choral Evensong. It is really lovely to have the choir back at Evensong. Additional choir members joined our choir for evensong, which was really nice. Ian and the choir have put a lot of love and care into the singing of evensong and all the other services. It has made such a difference to the whole feel of the services. Ian has brought back the singing of anthems during the main 10.00am Service, which is much appreciated.

Thank you to all; your commitment has been and is much appreciated. I would like to extend my appreciation to the servers who have kept going with All Saints serving tradition and thank you to all involved with the various aspects of the services.

I am grateful to Andrew and Monica who have led numerous services. We are very privileged to have Andrew leading regularly our Slowdown Service (formerly known as the Taize Service) and Monica embracing the life and worship at All Saints Church as Assistant Priest.

Andrew, Monica, Audrey and I have been meeting quarterly to choose Hymns. Our aim to establish a close relationship between the theme of the Sunday, the readings and the style of Service has been accomplished, I think. I hope the encouragement to learn new Hymns was a positive experience for adults and children alike. This of course has been greatly helped by the forming of a children's choir and Amelia teaching the children songs in the Sunday children's session at the 10.00am service.

In terms of the 8.00am and 10.00am services nothing has changed. On the fifth Sunday of the month we continue to hold a Matins Service. Although opinions about the Matins service are divided, the lovers of Matins are very keen to keep it going. Of course with the choir singing so beautifully at Matins as well, it is a great help for all who have not been brought up with Matins and find the service hard going. The attendance at Matins is on average 30+ people. The Worship Committee will continue to monitor whether we want to continue with Matins in the future, or see a potential for a different type of service.

We have now completed the Order of Service for Ordinary time and 100 copies of that service have been printed and are ready to be used at the beginning of 'Ordinary Time'. Thank you to all members in the congregation who have passed comments and made suggestions. We have now started to look at the Order of Service for Lent.

Baptisms have continued to be a strong link with the community. We have conducted 66 baptisms. That is double the number of baptisms from last year. We had a high number of Funerals in church and at the crematorium. Thank you to Monica and Audrey who shared in the taking of funerals.

Weddings have picked up again and we have bookings for the next couple of years.

The Sunday school's new approach to stay in church for its activities is good; it works well, and is enjoyable for the children. We have a steady attendance of children. Amelia- Rose Hamilton has now taken on the role as Sunday school coordinator. As she is also the children's choir leader, she encourages the children to learn songs. Thank you to all who helped with supervising the children and giving them a hand with the crafts.

Thank you to you all for your commitment and inspiration.

Revd Silke Tetzlaff (Chair)

PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, STAPLEHURST

Administrative information

All Saints' Church is situated in the High Street, Staplehurst. It is part of the Diocese of Canterbury within the Church of England. The correspondence address is The New Rectory, High Street, Staplehurst, Tonbridge, Kent TN12 0BJ.

The Parochial Church Council is a charity registered with the Charity Commission – No 1132851 and has the responsibility for promoting in the ecclesiastical parish of Staplehurst the whole mission of the Church. It also has the responsibility for the maintenance and upkeep of the ancient Parish Church and the Parish Rooms.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year, the following members served on the PCC:-

Incumbent	Rev Silke Tetzlaff (ex-officio)
Assisting Priest	Monica Taylor
Warden	Mary Henley (ex-officio)
PCC Secretary	Angie Lucas
Treasurer	Caroline Highwood
Representatives on Diocesan Synod	Doreen Braganza and Val Wallis
Representatives on Deanery Synod	Val Wallis, Tony Henley and Doreen Braganza (all ex-officio)
Elected Members	Vice Chair – Andrew Edwards Anne Brenchley, Sheila Brooker, Andrew Edwards, Adam Houghton, Angie Lucas, Dominic Lundberg, Shirley Skinner, Margaret Thornton, Val Wallis,
Co-opted	Helen Wilkins

PCC members are elected for a period of three years at the APCM, which may be extended by another three years, if they are re-elected. After serving six years they cannot stand again for election for at least a year. Nomination forms are provided at the back of church before the APCM, with an explanation of voting procedures in our weekly pew notice sheet. The Rector or Vice Chair advises newcomers as to their role and responsibilities after election. The PCC met nine times during the year.

Committees

The PCC operates through a number of committees, which meet between the full meetings of the PCC. Particular tasks are given to sub-committees by the PCC and in turn these committees inform the PCC of work they are doing on behalf of the church and, where appropriate, bring to our full council items for discussion and decision. The committees are as follows:

Standing Committee This is the only committee required by law. It meets to formulate the agenda for PCC and, as necessary, to discharge functions referred to it by the PCC and to deal with such matters as may be necessary in the case of an emergency.

Buildings and Grounds Committee

This committee attends to the general maintenance and upkeep of the church building, churchyard, Parish Rooms and associated grounds, including negotiations with outside bodies. It also liaises with the Finance Committee on expenditure in these areas.

Finance Committee

Oversees the general financial position by monitoring income and expenditure, budgeting, coordinating the review of planned giving (at its monthly meetings), recommending levels of voluntary fees paid to PCC and hire rates and terms of condition for hire of the Parish Rooms. It also represents the parish's decisions on what percentage of deanery diocesan share the parish pays each year, by sending representatives to the Annual Deanery Bidding Day, together with the Rector.

Magazine Committee

Has the responsibility for the production of the monthly Parish Magazine, together with other publicity matters, and provides accounts for magazine production, distribution and advertising.

Fun'D Raising / Social Events Committee

Plans and coordinates social events during the year, initiating new style events which welcome and involve a wide range of people, including those attached to our wider church community and making links between those attending different services.

Social Responsibility and Charities Committee

Social responsibility – bring to the attention of the PCC matters of social responsibility on both a global and local scale, the development of schemes (with other bodies and churches as appropriate) that respond to identified needs, and to raise awareness of issues on a global or local scale.

Charities – deals with the PCC's charitable giving, both at home and overseas and development of links with other agencies for charitable relief. Also arranges for speakers to attend on the Charity Sunday. Charities for the church to support each year are selected by this committee from congregational suggestions.

Worship Committee

Is responsible for the development of worship and related items within the framework of services and times agreed by the PCC; and development of the range of services and other activities for outreach to those on the edge of the church and beyond.

The PCC also sends representatives to the Diocesan and Deanery synod and links are maintained with the Friends of All Saints and Churches Together in Staplehurst.

Activities

Our activities are:

Regular public worship open to all

The provision of sacred space for personal prayer and contemplation

Pastoral work, including visiting the sick and bereaved, and local care homes

Teaching of Christianity through sermons, courses and small groups

Promotion of Christianity through the staging of events and meetings and distribution of literature

Promoting the whole mission of the Church through provision for senior citizens, parents, carers, children and toddlers plus any other special needs groups

Welcoming other village groups (e.g. the primary school) to use the church building.

Church Attendance

There were 115 people on the Church Electoral Roll for 2017.

Review of the Year

All Saints Church stands on the hill at the heart of the village of Staplehurst and continues its ministry to members of the church and village.

Although having a central church tradition, we also try to provide helpful acts of worship for those used to other styles. Three times a year we celebrate a High Mass. Our other forms of worship involve Family Service with a band, Holy Communion with Healing, Choral Evensong, and Taize Service (now renamed Slow Down Service).

We have Authorised Lay Ministers trained in leading worship, pastoral care, and a Funeral Officiant. Collaborative ministry is an important hall mark of our church and, as more people sense a call to a variety of ministries, we are becoming less dependent on the pyramid style of ministry, where a paid incumbent at the top makes all the decisions.

Members of our ministry team and congregation are involved in many village clubs and associations, as well as in our school, at our residential homes, medical centre and on our Parish Council.

Our youth groups span the ages 0-11 years. Mrs Linda Gain (Minisaints) and her helpers run a regular weekly toddlers group between the ages 0-5. Sunday School is run every Sunday at the 10 o'clock service with activities in the Church, accompanied by Sunday School leaders. We have a newly formed Children's Choir that sing on Sundays as well.

In the last year we baptised 66 candidates (31 the previous year). There were 57 funerals this year (41 from 09.01.17-02.12.17 and 16 from 02.02.18 – 30.03.18. There were 30 funerals the previous year). There were 4 weddings (compared to 3 in 2017) together with 7 Banns of Marriage and 1 Thanksgiving for Marriage.

In relation to Christmas Eve and Christmas Day services the number of communicants equalled 124 and those attending worship was 590 including the All Saints Crib & Christingle Service, to which the other Churches are invited, but excluding the School carol service.

MINUTES OF THE ANNUAL VESTRY MEETING WEDNESDAY 26TH APRIL 2017 PARISH ROOMS

1. Welcome from the Rector, who thanked everyone for attending. Silke went on to explain the purpose of the two meetings: that this meeting can be attended by anyone living in the village, and is for the purpose of electing church wardens. At the following meeting (APCM) only those on the Church Electoral Roll will be eligible to vote.
2. Prayers were led by the Rector, for a purposeful meeting, seeking the will of God.
3. Election of churchwardens Silke thanked Mary Henley for her work as churchwarden during the year. Mary Henley was nominated for the post of churchwarden: proposed by Audrey Bullock and seconded by Shirley Saunders. Before the election, Mary spoke of her need to be realistic about her work load, in order to make the job manageable. Mary Henley was elected unanimously.
4. Minutes of the Easter Vestry Meeting held on April 25th 2016 were proposed by Jean Clarke and seconded by Sheila Brooker to be a true record of the meeting. This was agreed by 39 votes for and 8 abstentions and the minutes were signed by Silke.
5. Date of the next Annual Vestry Meeting and APCM was set for Wednesday 18th April 2018.

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING
WEDNESDAY 26TH APRIL 2017
PARISH ROOMS**

The meeting was attended by 47 parishioners.

1. Thank you Formal thanks were given by Silke to permanently retiring PCC members Brian Summers, Sylvia Lade and Tug Tugwell.

2. Apologies for absence were received from Neil Butler, Wendy Clifford, Sonja Drew, Roy Jones, Angie Lucas, Roger Munn, Anita Thompson, Colin Whatmore and Marion Whatmore.

3. Minutes of APCM 2016 The minutes were agreed and signed by Silke as a correct record.

4. Presentation of the Electoral Roll and Election of Electoral Roll Officer John Parsons Smith reported that there are 117 on the electoral roll. Mary Henley proposed that John Parsons Smith be re-elected as Electoral Roll Officer, seconded by Audrey Bullock and agreed with 45 votes for and 2 abstentions.

5. Election of members to the PCC, and to the Deanery Synod Silke thanked all PCC members for their work during the year. An explanation was given by Silke of the complex structure of the PCC, with ex officio members, co-opted members, elected members (of which All Saints' PCC has agreed to have 15) and Deanery and Diocesan Synod representatives. This year, 2017, Deanery representative are due to be (re) elected. A table, filed with these minutes, had been circulated showing 7 elected member vacancies. The following nominations had been received:

Nominee	Proposer	Secunder
Sheila Brooker (re-election for Y4-6)	Anthony Henley	Caroline Highwood
Anne Brenchley	Mary Henley	Linda Munn
Dominic Lundberg	Marion Whatmore	Mary Henley
Deanery Synod		
Doreen Braganza	Audrey Bullock	Mary Henley
Tony Henley	Mary Henley	Angie Lucas

It was agreed to vote for these candidates en bloc and they were voted in unanimously.

Silke explained that Helen Wilkins would also like to join the PCC, when her name had been on the electoral roll for 6 months. The proposal to co-opt her will be put to the first full PCC meeting.

Silke also explained that now Revd Monica Taylor was assisting the Parish as PTO, she would be joining the PCC as an ex-officio member.

6. Annual Reports Silke thanked all those who submitted reports.

P5 Rector's report. Audrey Bullock and Debbie Brady commented that they believed the usual number of children to be attending a normal Sunday service to be no more than 5. Ken Collins expressed his concern at the few children and families who attended regularly. This led to a discussion about how to attract/interest families with children to church. Val Wallis said that a similar situation was being seen across the Deanery with the numbers of children in church/at Sunday school falling, although other Christian focused activities for children were thriving. Tony Henley said that one of solution would be to hire in a leader or get some more volunteers. Margaret Thornton commented on the success of MiniSaints. Silke reminded the APCM that she regularly takes an Act of Worship at the school, and Linda Munn reinforced the value of this: 'taking church to the children.' Silke also pointed out that it was important to

think ecumenically, and that other churches in the village provided other facilities/activities for children, not always on Sundays. Shirley Saunders suggested that we might share an employed youth worker with other churches.

P7 PCC Secretary's Report: Sheila Brooker commented that 'reflecting on God's call for her future ministry' (P4, Rector's report) was a better way of describing Sonja Drew's decision than 'taking a sabbatical.'

P7 All Age Workshops Andrew Edwards thanked Doreen Braganza for her successful leadership of these, which was agreed by the APCM.

P8 Buildings and Grounds: Val Wallis reported that this had been written by Brian Summers

P9 Churchyard Liaison: Margaret Thornton mentioned a gate needing repair from the new churchyard. Val Wallis replied that she was hoping a voluntary workforce would be provided via the Parish Council.

P11 Churches Together: Vic Holdaway requested that the village Remembrance Sunday service be added to the list of ecumenical services throughout the year.

P15 Friends of All Saints: Andrew Brady thanked Brian Summers for his work over the years in liaising between the PCC and the Friends.

P16 Holy Dusters and Brass Cleaners Report: Mary Henley requested that Ann Hipkin's name be added to the list of those thanked for their service.

P20 Social Events: It was clarified that both Alaine Summers and Elaine Martin should be thanked for making the Parish Lunch such a success.

P24 PCC report: correction that Caroline Highwood was an elected member, not a co-opted one.

Diocesan Report: Val Wallis gave a verbal recommendation for everyone to look out for the excellent open Synod days, which can be attended by all.

7. Treasurer's Report

A small amendment was made to P6 of the Financial report, far right column, to read '2015'

Caroline Highwood highlighted in the 2016 accounts, the drop in planned giving of £7000, which had been the most significant contribution to the end of year deficit of £8,433. Fundraising had also been less than the previous year, although during the same time a very successful appeal had been made for the organ fund. Also the Parish Magazine showed as making a loss of £2000. Part of this could be explained by the advertising fees showing in the previous year. However the magazine committee was taking measures to ensure the magazine paid for itself this year, and was on track to break even.

Caroline pointed out some items for which less had been paid out in 2016 than was anticipated in 2017 (church electricity and water due to the changeover of provider and meter); the salary of the Parish Administrator as this post was vacant for some of 2016; the employment of a part time cleaner for the Parish Room. However the cost of the cleaner is offset by the Learning Tree increasing their hours of use of the room and hence paying more.

Robin Oakley queried the terms 'PCC fees' and 'Occasional offices' and Caroline explained that these terms reflected the receipts and payments out (to the Diocese and paid individuals) for baptisms/weddings/funerals.

Shirley Saunders queried the sum of £2400 per week to keep the church going, and what this covered.

Caroline explained the 'Parish Share' and what it covers: clergy salaries and accommodation, diocesan training and resources. If we are unable to pay all of our share, this will remain a debt on the parish. A representative from the Diocese would be meeting with the Rector, Treasurer and Churchwarden in May.

Robin Oakley asked whether the characteristics of Staplehurst were taken into account for the calculation of the Parish Share e.g the fact of other active churches in the village. Caroline explained that she believed this had been taken into consideration in the past.

Alison Round proposed promoting 'Easyfundraising' within the village to get more involvement. Comments agreed that a balance needed to be struck between encouraging support from the wider village and not appearing to present the church as 'failing'.

Silke added that Fundraising activities were being planned. Andrew Edwards suggested that if we could contribute £140 more a week, this would make a significant difference.

Audrey Bullock thanked Caroline Highwood for all her hard work.

Caroline finished by explaining that we would be seeking a new Independent Examiner as Graeme Smith was retiring from the role. It was agreed that the PCC could appoint the new independent examiner once a new candidate had been identified.

Audrey Bullock proposed and Brian Summers seconded the Accounts: agreed unanimously.

8. Election of Sidespeople: the secretary read out a list of 13 sidespeople. Linda Munn proposed and Tony Henley seconded that the list be accepted: Unanimous agreement.

9. Any other business:

a) Caroline Highwood showed a poster and tickets available for a Sunday Lunch on May 21st at the McCabe centre, to raise money for HiKent.

b) Silke requested that any further contributions to thank Mary Shaw for her work for the parish should be handed to Sheila Brooker or Caroline Highwood.

c) Friends of All Saints AGM – to be held on Wednesday 10th May in the Church

d) Daniel Brady asked who the new Disclosure Officer for the Parish is. Silke replied that she is, with the Parish Administrator carrying out the online processing of details.

e) Margaret Friswell requested more volunteers to help clean the church regularly; and that there would be an 'Autumn clean' for all to contribute to.

The meeting ended at 9.26pm with The Grace.

All Saints Church, Staplehurst, Kent
Diocese of Canterbury

**Annual Report
and
Financial Statements of the
Parochial Church Council
for the year ended 31st December 2017**

Registered Charity Number 1132851

Incumbent:

**Revd. Silke Tetzlaff
The New Rectory
High Street
Staplehurst
TN12 OBJ**

Bankers:

Lloyds Bank

**Woodside
High Street
Cranbrook
TN17 3DJ**

**National
Westminster
Bank
3 High Street
Maidstone
ME14 1XU**

Independent Examiner:

**Mr. Stephen Pooley BA FCA
56 Corner Farm Road
Staplehurst
TN12 0PS**

Parish Church of All Saints, Staplehurst

**FINANCIAL STATEMENTS OF THE PAROCHIAL
CHURCH COUNCIL**

And

ANNUAL REPORT

For the year ended 31 December 2017

Rector

The Reverend Silke Tetzlaff

Reader

Mrs Sonja Drew (to February 2017)

Authorised Lay Ministers

Mrs Audrey Bullock

Mrs Sonja Drew (to February 2017)

BANKERS

National Westminster Bank,

Maidstone Branch,

3 High Street, Maidstone, Kent ME14 1XU

Lloyds TSB,

'Woodside', Cranbrook, Kent,

TN17 3DJ

INDEPENDENT EXAMINER

Mr Stephen Pooley BA FCA, 56 Corner Farm Road

Staplehurst, Kent

CHURCHWARDEN

Mrs Mary Henley

Financial Review.

The funds of the PCC come under three headings:

- Unrestricted (general) funds may be spent by the PCC on any object it sees fit within the boundaries set by its aims and objectives as a charity, which are, broadly, to provide Christian ministry in Staplehurst.
- Designated Funds are sums allocated by the PCC for a particular purpose, but may be re-allocated if circumstances change. Restricted Funds (included within the same column) may only be spent on the purposes for which they were given, for example the grant made by the Parish Council for the upkeep of the churchyard.
- Endowment funds are funds donated and invested, with the income being dedicated for a specific purpose.

In 2017 total receipts on unrestricted funds were £127,682. Full details are given in the Financial Statements. This is £14,690 more than in 2016, and this is primarily due to a legacy of £10,000, and a single, very generous donation of £5,000. The reductions in regular giving identified in last year's report continue to be experienced, but their impact has been softened, to an extent, by fund-raising.

The church received £15,261 in restricted and designated funds. The main elements of the restricted funds were the grant made by the Parish Council for the upkeep of the churchyard (£5,182), the grant for upkeep of the Church made by the Friends of All Saints (£4,992), and charitable contributions (£4,478).

Net income from the hire of the parish room totalled £2,526; while the magazine made a profit of £907 due to a combination of control on the production costs and good advertising revenue. Social and Fund Raising events contributed £5,856, and PCC Fees £14,855 (all figures net of costs).

£126,268 was expended on providing Christian ministry from All Saints, including the Parish Share of £68,662. This contribution to the diocese pays for the salary of the rector, housing costs such as structural repairs to the Rectory, as well as providing for clergy pensions and a range of centralised resources. These resources include training of lay people (such as lay ministers and readers) and support for the gift aid process. All Saints' contribution to the Parish Share is arrived at through negotiation with other parishes in the Deanery. The Parish Share was increased by £1,348 compared with 2016.

There was an increase in total costs compared with the previous year, despite rigorous efforts made by the Rector and the PCC to maintain a tight control of all spending. The main causes of the increase included the full year effect of the installation of the water meter at the Church (we had a relatively low-cost last year, due to the adjustment from a higher water rate to a lower metered cost). The parish room costs were greater than in 2016, this was due to a combination of increased cleaning costs and some additional necessary maintenance work. The salaries costs are also greater than for 2016, as they reflect the full year effect of the parish administrator and the recruitment of a part-time cleaner. A full breakdown of the costs of ministry is to be found under the heading 'Note 3, Resources Expended' in the accounts.

There was a small surplus of income in relation to expenditure in unrestricted funds of £1,414. On the face of it, this is encouraging in relation to previous years' deficits. However, the reality is that

this position has only been achieved by the receipt of unexpected one-off monies (the legacy and generous gift listed earlier). These mask the situation which is, in fact, a continued deterioration from previous years. PCC recognise that this position is completely unsustainable, as we do not have the financial reserves to continue incurring costs without increased income. We are heading towards insolvency, and this concern has already been raised with the Diocese. The Rector and PCC continue to discuss measures to increase income, and to further reduce our costs, and will be happy to receive any additional thoughts and ideas on this.

We have ensured that the Diocese and the Deanery are both fully aware of our difficult position. We are grateful to the Diocese, in particular, for their continued support. They have stated very clearly that we need to focus on mission, and to encourage new people to come to Church. In the meantime, they accept that it may be necessary for us to withhold some part of the parish share to avoid complete insolvency. PCC will continue to monitor this difficult position in the coming year.

Finally, I would like to thank all those people who continue to support the work of the church through their individual financial contributions, and through other fund-raising efforts. These efforts are very much appreciated, and an important feature of the life of All Saints.

MJ Henley

8th March 2018

MARY HENLEY

Churchwarden

**Independent Examiner's report to the PCC
of All Saints Church, Staplehurst, Kent
for the Year ended 31st December 2017**

I report to the trustees on my examination of the accounts of the Parish Church of All Saints, Staplehurst (the Trust) for the year ended 31 December 2017.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached, other than in respect of the need to urgently address fund raising issues that are set out in detail in the Annual Report to the Financial Statements for the year ended 31st December 2017.

Signed: S. R. Pooley

Date: 23.3.2018

S.R.Pooley BA FCA

Trustees of All Saints Church Staplehurst

Accounts 2017 - Independent Examination Management Letter

I have now completed the Independent Examination of the Financial Statements for the year ended 31st December 2017.

In common with many local and national churches, and as highlighted by the previous Independent Examiner in his resignation email dated 25th March 2017, the principal challenge facing the Church at present is the need to urgently generate more funds to sustain the active and fruitful life and fabric of the Church both in the immediate present and the foreseeable future.

In this respect, I am pleased to note that much hard work has already been put in to address the issue of improving fundraising, including grants, and that it is recognised and accepted on all sides that positive and pro-active steps and immediate action are required to address this issue. Charlotte McCaulay of the Diocese has offered to help with stewardship, legacy packs and generally. The Church has an excellent team in place to promote these initiatives. I understand that work is already under way in connection with identifying possible new external grant sources.

Many new houses are being built in the village, increasing the village's population to some 7000 people, giving significant new opportunities for additional fundraising. There are many other opportunities for additional fundraising that have been identified, including the reinstatement of Gift Day. The possibility of other activities, such as guided tours round the Church, could additionally be considered.

The Church produces a really excellent and widely appreciated Parish Magazine, that acts as a first rate shop window for the Church, and consideration could be given to the possibility of increasing advertising rates to further increase its profitability. The Parish Rooms also provide additional revenue for the Church and the wider use of the Parish Rooms could be further explored. Social activities in and around the Church also provide additional revenue and could be further extended. The possibility of joint fund raising with other Churches could be considered, and I note that other Churches in the village are on record as having given their written unequivocal support to village wide fundraising events by the Trust.

The larger charities state that thirty to forty percent of their income comes from legacies, and whilst this does not necessarily generate immediate income, over time it can generate a most valuable income stream. As part of my work I have looked at the accounts as far as obtainable for other local Churches and note that, for instance, Marden Church has appointed a legacy officer. To monitor overall general progress, the provision of quarterly management accounts should continue to be provided to the PCC as a whole as well as to the Finance Committee.

Finally, I would again like to thank the Trustees and officers of the Trust for their help during this review.

S. R. Pooley

S R Pooley BA FCA

Date: 24.3.2018

Parochial Church Council of All Saints, Staplehurst

Statement of Financial Activities

For the year ending 31 December 2017

	Note	2017			Total Funds 2016 £	
		Unrestricted Funds £	Designated Funds £	Endowment Funds £		Total 2017 £
INCOMING RESOURCES						
Voluntary income	2(a)	75,975	15,261		91,236	100,936
Activities for generating funds	2(b)	14,429			14,429	11,338
Income from investments	2(c)	261			261	226
Church activities	2(d)	37,017			37,017	36,092
Other incoming resources	2(e)				-	-
TOTAL INCOMING RESOURCES		127,682	15,261	-	142,943	148,592
RESOURCES EXPENDED						
Church activities	3(a)	125,136	16,082	-	141,218	155,906
Cost of generation vol. income	3(b)	182		-	182	191
Fund-raising trading costs	3(c)	950		-	950	1,750
TOTAL RESOURCES EXPENDED		126,268	16,082	-	142,350	157,847
NET INCOMING RESOURCES BEFORE OTHER RECOGNIZED GAINS & LOSSES		1,414	(821)	-	593	(9,255)
Gains/losses on investment assets: on revaluation	5(b)	-	-	651	651	660
NET MOVEMENT IN FUNDS		1,414	(821)	651	1,244	(8,595)
BALANCES B/FWD 1 JANUARY		25,137	2,272	6,953	34,362	42,957
BALANCES C/FWD 31 DECEMBER		26,551	1,451	7,604	35,606	34,362

The notes on pages 8 to 12 form part of this account

Parochial Church Council of All Saints, Staplehurst

Balance Sheet as at 31 December 2017

	Note	2017			Total Funds 2016 £
		Unrestricted Funds £	Designated Funds £	Endowment Funds £	
FIXED ASSETS					
Tangible	5(a)	-	-	-	-
Investment	5(b)	-	-	7,604	6,953
		-	-	7,604	6,953
CURRENT ASSETS					
Debtors	6	(7,214)	3,863	-	4,786
Short term deposits					
PCC		4,746		-	4,733
Legacy Fund				-	-
Cash at bank					
PCC		31,727	(1,230)	-	20,297
Cash in hand		74		-	47
		29,333	2,633	-	29,863
LIABILITIES					
Creditors: amounts falling due in one year	7	2,782	1,182	-	2,454
Net current assets / (liabilities)		26,551	1,451	-	27,409
TOTAL NET ASSETS		26,551	1,451	7,604	34,362
PARISH FUNDS					
Unrestricted	8	26,551			25,137
Designated	8		1,451		2,272
Endowment	8			7,604	6,953
		26,551	1,451	7,604	34,362

Approved by the Parochial Church Council on 7 March 2018
and signed on its behalf by:



The notes on pages 8 to 12 form part of this account

Parochial Church Council of All Saints, Staplehurst

Notes to the Financial Statements
for the year ended 31 December 2017

Note	2017				Total Funds
	Unrestricted Funds	Designated Funds	Endowment Funds	Total 2017	2016
	£	£	£	£	£
2 Incoming Resources					
2(a) VOLUNTARY INCOME					
Planned Giving					
Donations	40,699	-	-	40,699	43,085
Tax recovered	10,494	-	-	10,494	10,790
Tax recovered - organ project				-	685
Collections (open plate)	4,386	-	-	4,386	5,384
Sundry donations	8,146	-	-	8,146	3,747
Project fund		608	-	608	7,926
Lay education and training				-	330
Grants - Friends of All Saints		4,992	-	4,992	4,815
Grants - Friends of All Saints - organ project				-	6,603
Grant - Newlyn Trust	2,000	-	-	2,000	2,000
Grant - Churchyard (Restricted)		5,182	-	5,182	6,076
Grant - Choir				-	200
Grant - VAT (organ fund £3192, other £58)				-	3,250
Grant - other	250			250	
Legacies	10,000			10,000	-
Charitable donations		4,478		4,478	6,045
	75,975	15,261	-	91,236	100,936
ACTIVITIES FOR GENERATING FUNDS					
2(b) Parish Room	7,623	-	-	7,623	6,518
Fund Raising	6,396	-	-	6,396	2,359
Social Events	410	-	-	410	2,461
	14,429	-	-	14,429	11,338
INCOME FROM INVESTMENTS					
2(c) Interest	247	-	-	247	204
Trust Income	13	-	-	13	22
	261	-	-	261	226
2(d) INCOME FROM CHURCH ACTIVITIES					
Magazine	18,630	-	-	18,630	16,756
PCC Fees	18,360	-	-	18,360	18,269
Fees grant from Diocese	28	-	-	28	1,067
	37,017	-	-	37,017	36,092
2(e) OTHER RESOURCES					
Other					
	-	-	-	-	0
TOTAL INCOMING RESOURCES	127,682	15,261	-	142,943	148,592

Parochial Church Council of All Saints, Staplehurst

Notes to the Financial Statements
for the year ended 31 December 2017

Note	2017				Total Funds
	Unrestricted Funds	Designated Funds	Endowment Funds	Total 2017	2016
	£	£	£	£	£
3 Resources Expended					
3(a) CHURCH ACTIVITIES					
Charitable donations		4,159	-	4,159	6,402
Diocesan Parish Share	68,662		-	68,662	67,314
Fees paid to Diocese	4,649		-	4,649	5,376
Clergy expenses	925		-	925	1,310
Office costs	4,128		-	4,128	4,403
Church heating	1,718		-	1,718	1,839
Church elec & water	1,750		-	1,750	657
Church insurance	4,760		-	4,760	5,019
Minor repairs	91	4,128	-	4,220	4,978
Upkeep of Services	2,308	864	-	3,172	2,463
Churchyard		6,931	-	6,931	5,995
Magazine	17,723		-	17,723	18,882
Lay Education & Training	140		-	140	345
Young People	14		-	14	37
Parish Room	5,097		-	5,097	3,214
Salaries	9,517		-	9,517	5,268
PAYE & NI			-	-	-
Sundries			-	-	-
Occasional Offices	3,533		-	3,533	3,129
Contingencies	68		-	68	57
Payment for organ			-	-	19,152
Bank charges	54		-	54	66
	125,136	16,082	-	141,218	155,906
3(b) GENERATION OF VOLUNTARY INCOME					
Planned giving envelopes	182	-	-	182	191
	182	-	-	182	191
3(c) FUND RAISING COSTS					
Fund raising	581	-	-	581	124
Social Events	369	-	-	369	1,626
	950	-	-	950	1,750
TOTAL RESOURCES EXPENDED	126,268	16,082	-	142,350	157,847

Parochial Church Council of All Saints, Staplehurst

**Notes to the Financial Statements
for the year ended 31 December 2017**

Note		2017				Total Funds
		Unrestricted Funds	Designated Funds	Endowment Funds	Total 2017	2016
4	Staff Costs	£	£	£	£	£
	Salaries and wages	9,468	-	-	9,468	5,268
	Employer National Insurance	-	-	-	-	-
	Pensions	50	-	-	50	-
		<u>9,517</u>	<u>-</u>	<u>-</u>	<u>9,517</u>	<u>5,268</u>

Mrs Julia Page the Church Administrator is paid for 15 hours per week.
 The Parish Room Caretaker, Miss Sylvia Lade, was paid an honorarium.
 Mrs Esther Brazil was appointed as cleaner for the Parish Room (and the church toilet) on 13 January 2017.
 She is paid for 3 hours per week.

Two people shared the Organists duties: Mr Robert Chapman, who was paid for according to the services played for, and Mr Daniel Brady.

5 Fixed Assets

(5a) Tangible (all unrestricted)

Actual / Deemed Cost

	Freehold land and buildings (See note i)	Church equipment (See note ii)	Total
Cost	£	£	£
At 1 January 2017	-	-	-
Additions at cost	-	-	-
Disposal	-	-	-
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>
Depreciation			
At 1 January 2017	-	-	-
Charge for the year	-	-	-
Disposal	-	-	-
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value			
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2017	<u>-</u>	<u>-</u>	<u>-</u>

Note i The Parish Fields and the Parish Rooms are managed by the PCC within their remit but are the assets of the Canterbury Diocesan Board of Finance.
 Note ii No major purchases were made during the year.

Parochial Church Council of All Saints, Staplehurst

**Notes to the Financial Statements
for the year ended 31 December 2017**

Note	2017				Total Funds
	Unrestricted Funds	Designated Funds	Endowment Funds	Total 2017	2016
	£	£	£	£	£
5 Fixed Assets (cont'd)					
(5b) Investments					
Market Value 31 December 2016	-	-	6,953	6,953	6,293
Purchases at cost	-	-	-	-	-
Disposals at carrying value	-	-	-	-	-
Revaluation gain / (loss)	-	-	651	651	660
Market Value 31 December 2017	<u>-</u>	<u>-</u>	<u>7,604</u>	<u>7,604</u>	<u>6,953</u>

Holding at 31 December 2017
465 shares in the Church of England CBF Investment Income Fund

6 Debtors

Prepayments and accrued interest	(7,287)		-	(7,287)	(2,683)
Other debtors	73	3,863	-	3,936	7,469
	<u>(7,214)</u>	<u>3,863</u>	<u>-</u>	<u>(3,351)</u>	<u>4,786</u>

7 Creditors: due within one year

Accruals		-	-	-	-
Pension contributions	32	-	-	32	-
Other creditors	2,749	1,182	-	3,931	2,454
	<u>2,782</u>	<u>1,182</u>	<u>-</u>	<u>3,964</u>	<u>2,454</u>

Parochial Church Council of All Saints, Staplehurst

**Notes to the Financial Statements
for the year ended 31 December 2017**

Note	2017				Total Funds
	Unrestricted Funds	Designated Funds	Endowment Funds	Total 2017	2016
8 Funds	£	£	£	£	£
As at 1st January 2017	25,137	2,272	6,953	34,362	42,957
Income	127,682	15,261		142,943	148,592
Expenditure	126,268	16,082		142,350	(157,847)
Revaluation			651	651	660
As at 31 Dec 2017	26,551	1,451	7,604	35,606	34,362
Balance held	26,551		7,604	34,155	32,090
Sound system		321	-	321	321
Choir fund		200	-	200	200
South Door		699	-	699	699
Charity balance figure		(251)	-	(251)	- 570
Churchyard upkeep		(2,055)	-	(2,055)	- 306
Capital Projects		2,536	-	2,536	1,928
Total	26,551	1,451	7,604	35,606	34,362

The Endowment Funds comprise of -

Miss Reeves Bequest for the upkeep of the Reeves family grave.
This fund is invested in the Church of England CBF Investment Income Shares.

9 Other Notes

- 1 Charity Sunday receipts are not detailed in these accounts as the PCC is acting as an agent of the charities concerned. Details of the amounts received and passed on to these charities are detailed in the appendices.
This analysis shows the difference between in year receipts and payments.
- 2 The funds of the PCC are held in accounts at the Lloyds TSB Bank Cranbrook branch, the NatWest Bank Maidstone branch and the Church of England CBF Deposit Fund.
The flower accounts are held in the Nationwide Building Society (Cranbrook Branch)

Although not forming part of the Accounts, the following charities were supported by the generous contributions of the congregation in 2017.

First Quarter Charity Orbis	£676.17
Second Quarter Charity Motivate	£435.87
Third Quarter Charity Fynvola	£307.31
Fourth Quarter Charity USPG	£211.99
Homeless Care, Harvest supper	£61.65
Royal British Legion 'Poppy Appeal'	£495.01
Cruse' Bereavement Charity	£106.54
Christingle sevice Children's Society	£294.39
Retiring Collections East African famine	£120.20
Sierra Leone flooding	£158.00
Christmas Cards Demelza House	£148.60
Gift Aid Charity Five Acre school	£749.62
	£3,765.35

ALL SAINTS STAPLEHURST BELL RINGERS
TREASURER'S REPORT 3rd NOVEMBER 2016 - 2nd NOVEMBER 2017

INCOME

Wedding fees (5)	£1,000.00
Donations from visiting bands of ringers	£165.00
"Small change" donations	£62.99
Peal Donation	£50.00
Other miscellaneous donations	£265.00
Voluntary Tower Subscriptions	£180.00
Income total	£1,722.99

EXPENDITURE

Wedding payments	£665.00
Maintenance	£177.99
Donation to Kent Association Bell Restoration Fund	£45.00
Donation to PCC	£25.00
Engraving Competition winner's shield 2016/17	£10.00
Loss on funeral	£60.00
Stationery	£5.99
KCACR Associate Subscription (Silke)	£1.00
Expenditure total	£989.98

BALANCE brought forward (3rd November 2016)	£3,687.81
Excess of Income over Expenditure	£733.01
BALANCE carried forward (2nd November 2017)	£4,420.82

Sallyann Barclay
Hon. Treasurer
23rd February 2018

All Saints Flower Account

Financial Statement for 2017

Income and Expenditure

	Income	Expenditure
Donations for Weddings	£180.00	£60.00
Donations for Funerals	£309.20	£279.20
Donations for Memorials	£117.00	£77.00
Donations for Festivals and others	£374.68	£607.25
Interest from Nationwide	£0.06	
Tax paid	£0.00	
TOTAL	<u>£980.94</u>	<u>£1,023.45</u>

Balance Sheet

Balance as at 1/01/2017	Nationwide BS	£4.30	
	Petty cash	<u>£126.96</u>	£131.26
Income in 2017, as above			£980.94
Expenditure in 2017 as above			£1,023.45
Balance as at 31/12/2017			<u>£88.75</u>
	Nationwide BS	£74.60	
	Petty cash	<u>£14.15</u>	
	Total	£88.75	

Thanks to Darren, owner of Barry Jones, for providing flowers for much of the year.

My thanks to Tony Norfolk for his help in compiling this report.

Audrey Bullock



Minisaints accounts for 2017

Opening Balance		£41.61
Income		
Parent donations	Spring	£211.45
	Summer	£159.33
	Autumn	£160.57
Other donations		
	Autumn	£26.43
Total income		£599.39
Expenditure		
Materials	Spring	£211.77
	Summer	£129.33
	Autumn	£155.82
Refreshments	Spring	£29.50
	Summer	£37.70
	Autumn	£24.00
Advert	Spring	£3.50
Total expenditure		£591.62
Total income and expenditure		£7.77
Balance carried forward		£7.77